



Ecommerce User Guide

How to create a Collect in Store listing for Fixed Price

Please note that the screenshots in this User Guide mostly show the colour blue, but in our live system these colours have now changed to green.

Version 3.0



How to create a CIS listing for fixed price

For a CIS (collect in-store) listing, your buyers place an order through the marketplace(s) where the item is listed. You gather and prepare the item(s) for collection, then notify the buyer when the order is ready to be collected. This type of listing is particularly helpful if you are selling large items, e.g., sofas, which will be difficult to post or if you merely want all purchased items to be collected in store.

You can create a CIS listing so buyers can purchase the item and collect it when it is ready.

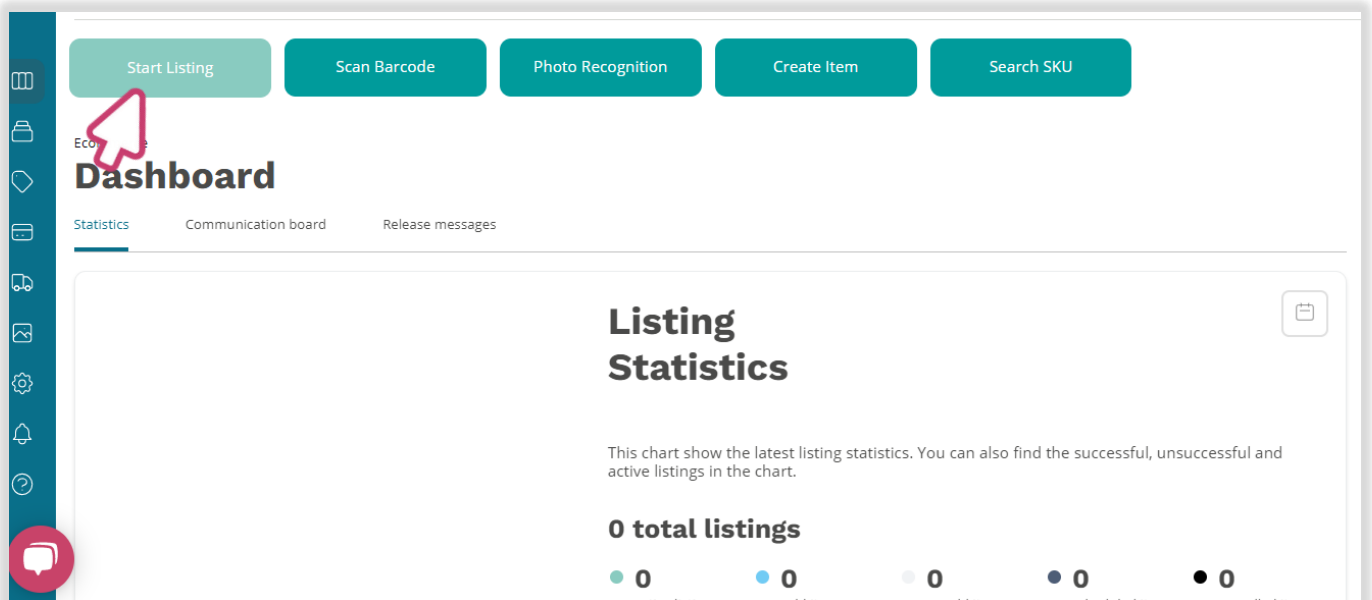
You can offer cash on collection as a payment method if you prefer. To do this, the account owner or administrator has to allow “Cash On Pickup” payment method within their account settings and also add "Collection in person" to the shipping methods.

This guide explains how to create a CIS listing for a non-variants item.

To Begin:

Login to your account.

Click the ‘Start listing’ button, at the top-left corner of the dashboard (large green button).



How to create a CIS listing for fixed price

On create listing page, select “Fixed Price Listing” as the buying format.

Find Item

Scan Barcode

Photo Recognition

Ecommerce > Listings

Create Listing

Actions

Fixed Price Listing

Fixed price listings could be used on each attached marketplace. These listings have a fixed price and could have multiple variants and quantities. These listings could be created for multiple marketplaces at the same time, Shopiagio will handle the reconciliation on each selling.

Auction Style Listing

Auction style listings could be used only on eBay. This is good if you want to get a higher price for your items than a pre-defined fix price value. Starting your item from a lower starting price and using a reserve price could be a good selling strategy. A fixed price listings can't have variants and the item could have only 1 quantity.

Home

Privacy Policy

Terms of Service

Developer Centre

v2.0.4

You can select one or more marketplaces for the listing. As an example, we will only select eBay Marketplace.

Ecommerce > Listings

Create Listing

Actions

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☒

☐

☐



Give your listing a title

Type in the full name of the item (no more than 80 characters).

Make it a short, yet attention grabbing name.

Buyers usually find listings based on their titles, please be sure to give your item a good title.

Think of what a buyer would be searching for (brand name, size, colour etc).

Maximise the space with as many key words as possible. It doesn't need to be a sentence.

Don't use descriptive words like 'Lovely' or 'Amazing' as buyers wouldn't include such words in their search.

☒

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☒ **eBay**

☐ **Etsy**

☐ **shopify**

Listing Title

Vidaxl Swivel Egg Chair with Cushion Yellow Velvet



Conducting market research

Once you have entered the item title, you can search for the item price on eBay marketplace, by clicking on the 'Search on eBay' button.

☒

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☒ ebay

☐ Etsy

☐ shopify


Listing Title

Vidaxl Swivel Egg Chair with Cushion Yellow Velvet


Search on eBay

The next screen will show you market prices for your item. Once you are done conducting price research, press the Escape (Esc) key on your keyboard to go back to the listing form.

417 results for «vidaxl Swivel Egg Chair with Cushion Yellow Velvet»
The results are matching fewer words!



VIDAXL SWIVEL EGG CHAIR WITH CUSHION YELLOW VELVET
Home, Furniture & DIY > Furniture > Chairs
We accept this in the warehouse
Fixed Price From United Kingdom
£275.68
View details See Sold Items Add to Catalogue Create listing



VIDAXL SWIVEL EGG CHAIR WITH CUSHION VELVET FRENCH ARMCHAIR MULTI COLOURS
Home, Furniture & DIY > Furniture > Sofas, Armchairs & Couches
We accept this in the warehouse
Active Listing Fixed Price From United Kingdom
£170.99
View details See Sold Items Add to Catalogue Create listing

Source Marketplaces (eBay...)

Condition New

Buying Format Fixed Price

Marketplace
eBay UK ☒
eBay Australia ☒
eBay France ☒
eBay Germany ☒
eBay Ireland ☒
eBay United States ☒
Amazon Uk ☒
Shopiagio ☒

EAN Please type EAN

ISBN Please type ISBN

Search Set as Defaults



Describe your item

You need to describe your item. Please add keywords and optional details that may include the item measurements, condition, care instructions, and any damage if necessary.

Tips:

The more information you provide, the easier it will be for customers to make a purchasing decision.

Your item description should be comprehensive and accurate.

Don't forget to mention any defects if necessary, to avoid complaints.

You can update the item description at any time.

Listing Title

vidaXL Swivel Egg Chair with Cushion Yellow Velvet

Search on eBay

Description *

Plain texteBay

Description *

This egg chair offers both style and comfort, which will enhance your home's décor with a touch of timeless elegance. Chairs are equipped with swivel mechanisms that allow them to swivel freely 360 degrees.

Colour: Yellow
Material: Velvet + plywood frame + chrome base
Overall size: 64 x 64 x 86 cm (W x D x H)
Seat size: 39 x 42 cm (W x D)
Cushion size: 43 x 28 x 18 cm (L x W x H)
Seat height: 35 cm
Back height: 58 cm
Base diameter: 50 cm
Armrest height from the ground: 45.5 cm
Max. loading capacity: 110 kg
Fabric: Polyester: 100%

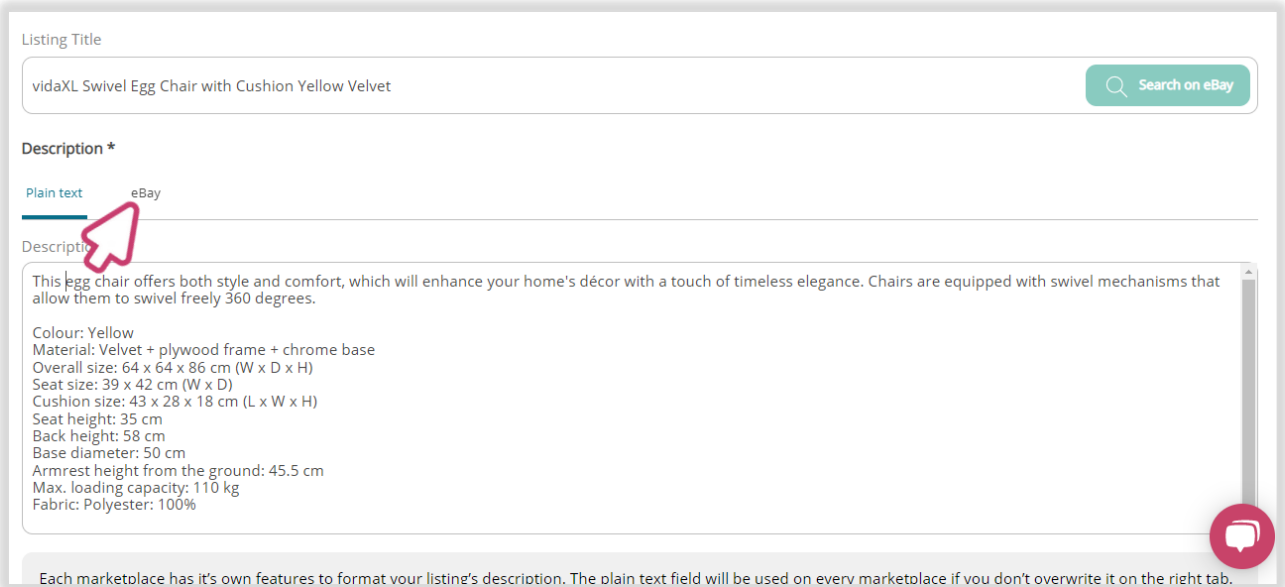
Each marketplace has its own features to format your listing's description. The plain text field will be used on every marketplace if you don't overwrite it on the right tab.

Describe your item

If you are listing to multiple marketplaces, please note that each marketplace has it's own listing description features.

The plain text description field will be used on every marketplace.
You can add an HTML template and format the listing description text for eBay only.

To format eBay listing description, click on the 'eBay' description tab.



Listing Title

vidaXL Swivel Egg Chair with Cushion Yellow Velvet

Search on eBay

Description *

Plain text eBay

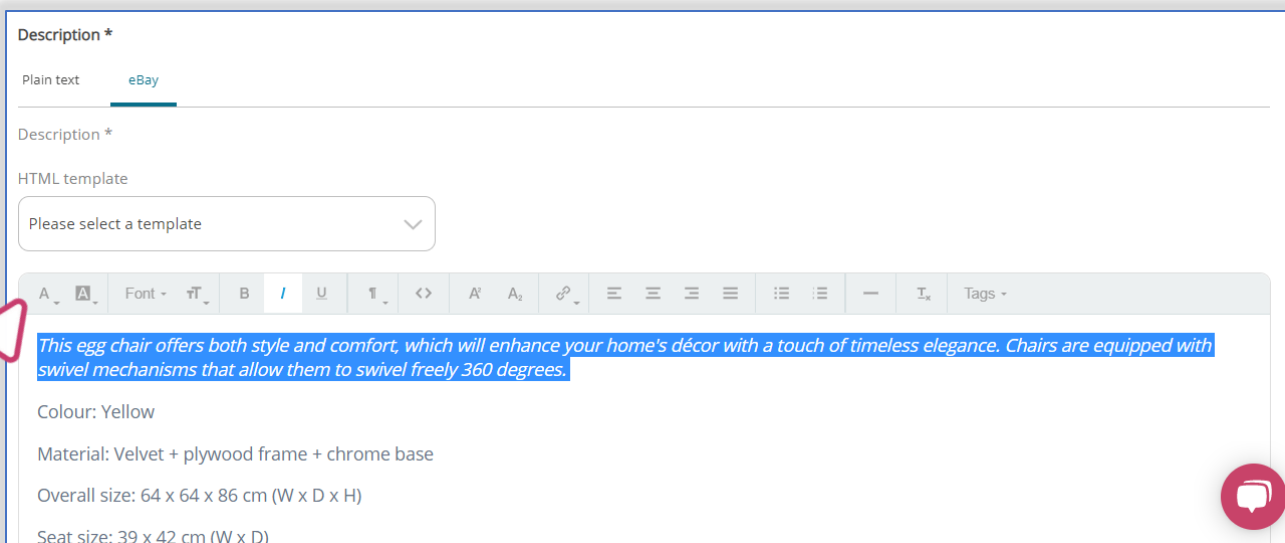
Description *

This egg chair offers both style and comfort, which will enhance your home's décor with a touch of timeless elegance. Chairs are equipped with swivel mechanisms that allow them to swivel freely 360 degrees.

Colour: Yellow
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Armrest height from the ground: 45.5 cm
Max. loading capacity: 110 kg
Fabric: Polyester: 100%

Each marketplace has it's own features to format your listing's description. The plain text field will be used on every marketplace if you don't overwrite it on the right tab.

Then use the formatting tools to adjust the description text to how you want it.



Description *

Plain text eBay

Description *

HTML template

Please select a template

A B Font Font size Bold Italic Underline Link Unlink Bulleted list Numbered list Indent Outdent Decrease indent Increase indent Tags

This egg chair offers both style and comfort, which will enhance your home's décor with a touch of timeless elegance. Chairs are equipped with swivel mechanisms that allow them to swivel freely 360 degrees.

Colour: Yellow

Material: Velvet + plywood frame + chrome base

Overall size: 64 x 64 x 86 cm (W x D x H)

Seat size: 39 x 42 cm (W x D)

Describe your item

Click on the HTML field, and select the correct template.

Description *

Plain text eBay

Description *


HTML template

- Handbags
- Hats
- Health & Beauty
- Jackets
- Job Lots

Overall size: 64 x 64 x 86 cm (W x D x H)

Seat size: 39 x 42 cm (W x D)

will enhance your home's décor with a touch of timeless elegance. Chairs are equipped with / 360 degrees.



Once selected, the template will drop into the listing description field.


To preview the HTML template, click on the 'Quick view' icon.













Description *


Plain text eBay

Description *


HTML template

Please select a template 

A  Font  B /   A₁ A₂         Tags

 Founded on an ethos to do good, protect the planet and support charities by enabling more goods to be reused [♥ Add Us To Favourites](#) [✉ Sign Up To Newsletter](#)



{{item_name}}






Describe your item

Then, press 'ESC' on your keyboard or click on the 'Close' icon to return to the listing form.

 **HTML description** 




Founded on an ethos to do good, protect the planet and support charities by enabling more goods to be reused

[♥ Add Us To Favourites](#)
[✉ Sign Up To Newsletter](#)

Category
[Collectables](#)
[Clothing & Accessories](#)
[Dresses](#)
[Ladieswear](#)
[Menswear](#)
[Accessories](#)
[Ladies](#)

vidaXL Swivel Egg Chair with Cushion Yellow Velvet
from £{{item-price}}



This egg chair offers both style and comfort, which will enhance your home's décor with a touch of timeless elegance. Chairs are equipped with swivel mechanisms that allow them to swivel freely 360 degrees. Colour: Yellow Material: Velvet + plywood frame +



Setting up item price, adding tag(s) & location

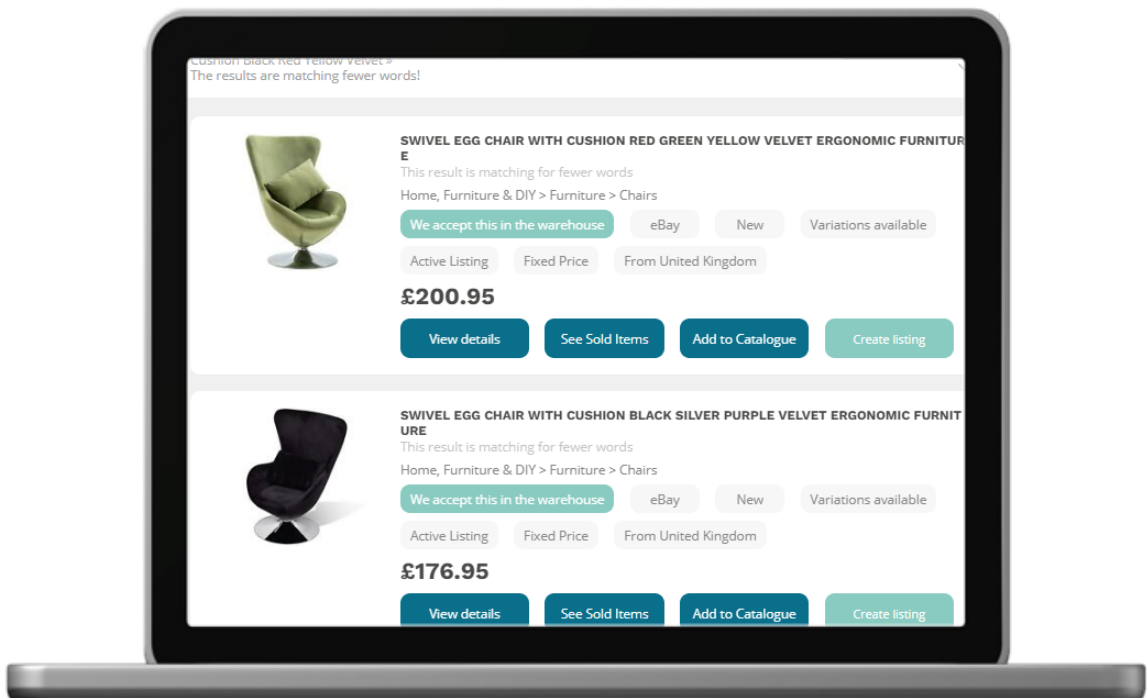
Pricing is one of the top influencing factors. You should think carefully when setting up your price. Most customers will take the item's price into consideration when deciding whether to buy your item.

Tips:

Avoid setting up your price based on what you want to achieve.

Don't presume what a customer might pay for your item.

Use our market research tool, to find out your item price!





Setting up item price, adding tag(s) & CIS

Once you've decided on the item price, click on the 'Price' field and enter the item price.

Add a custom SKU if necessary. Otherwise, leave blank as the system will automatically assign a SKU to the item once it is listed.

You can add tag(s) to the item. This is for internal use for categorising listings - e.g. 'furniture', 'chair' etc.

Switch on the 'Collect in Store' toggle switch.

And turn on the "Job Lot Item" switch if you are selling the item as a group. If not, leave off.

The screenshot shows a form for setting up an item. At the top is a teal button labeled "Copy Plain text". Below it are five main sections: "Price" with a text input containing "200"; "Custom SKU" with a text input containing "KB2022"; "Tags" with a blue button labeled "Furniture" and a text input labeled "Enter a new tag"; "Collect in store" with a toggle switch that is turned on; and "Job lot item" with a toggle switch that is turned off. Below the "Collect in store" section is a label "images (0/12)" and a placeholder for an image. Red arrows point to the "Price" input, the "Custom SKU" input, the "Tags" section, the "Collect in store" toggle, and the "Job lot item" toggle.



Adding photo(s) to your listing

As you can imagine, having high quality photos is one of the best ways to attract customers.

Tips:

Take photos from as many angles as possible.

Our photo uploader makes it very easy to add, edit and move photos of your item.

You can add up to 12 photos.

If possible, your main image should be on a white background (this will improve visibility on Google search) and show the item photo in full.





Adding photo(s) to your listing

The minimum photo size should be 500 x 500 pixels or 800-1600 pixels on the longest side.

Photo must be a PNG, JPEG, BMP or GIF.

Don't use a filter as natural colours are better at showing the buyer what to expect.

Don't add thumbnails as these can affect the clarity of the photo when submitted to marketplaces.

The photo should depict the item being described.

The photo should not contain any watermarks or digital signature.



Adding photo(s) to your listing

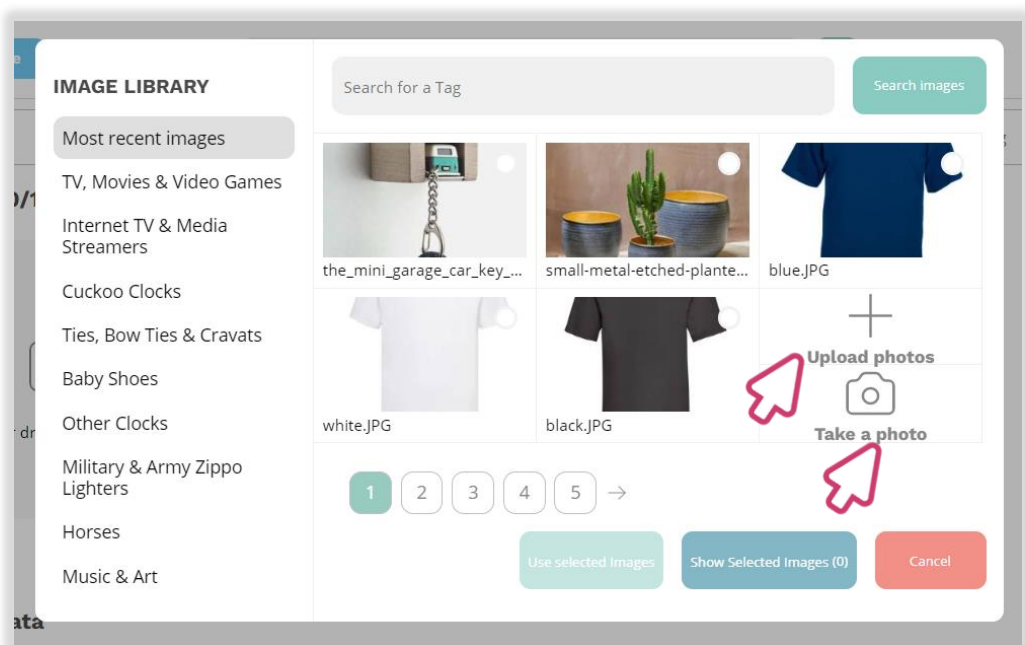
To add photo(s):

Click on the 'Photo icon' to select item photo(s) from your image library, PC or mobile device. You can also drag & drop item images into the centre of the photo icon area.



From the next screen, click on the 'Upload photos' icon to upload photo(s) already stored on your pc or mobile device.

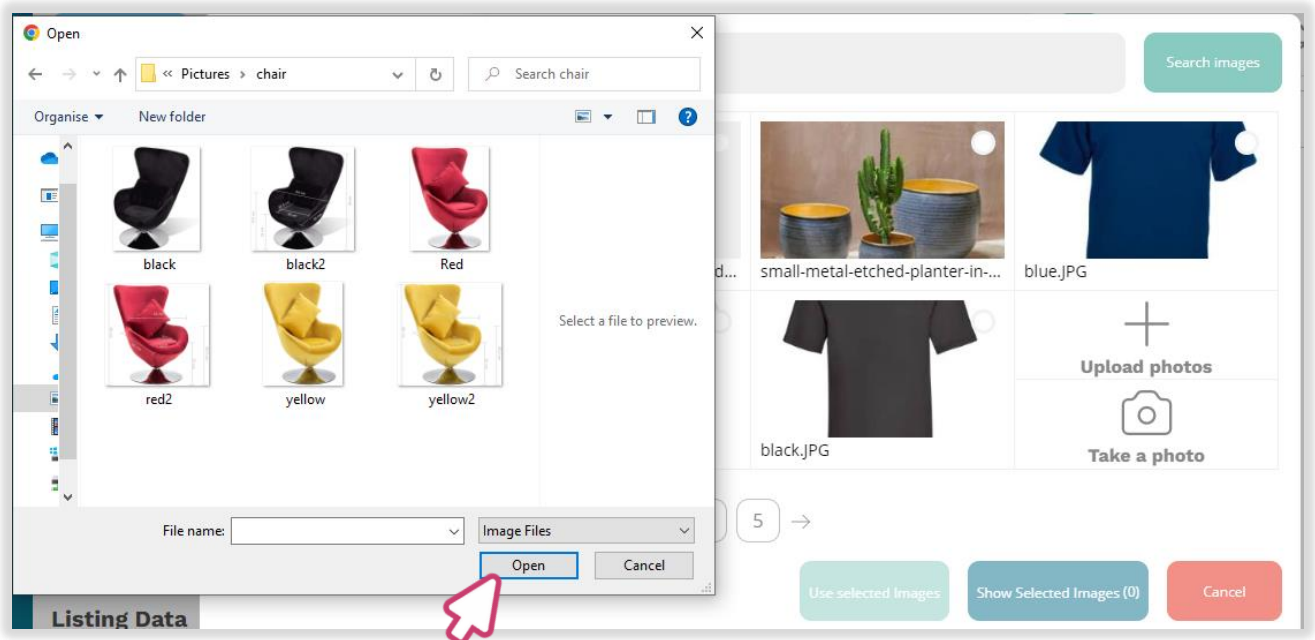
You can also take photo(s) directly from your mobile device or PC camera by clicking the 'Take a photo' icon.



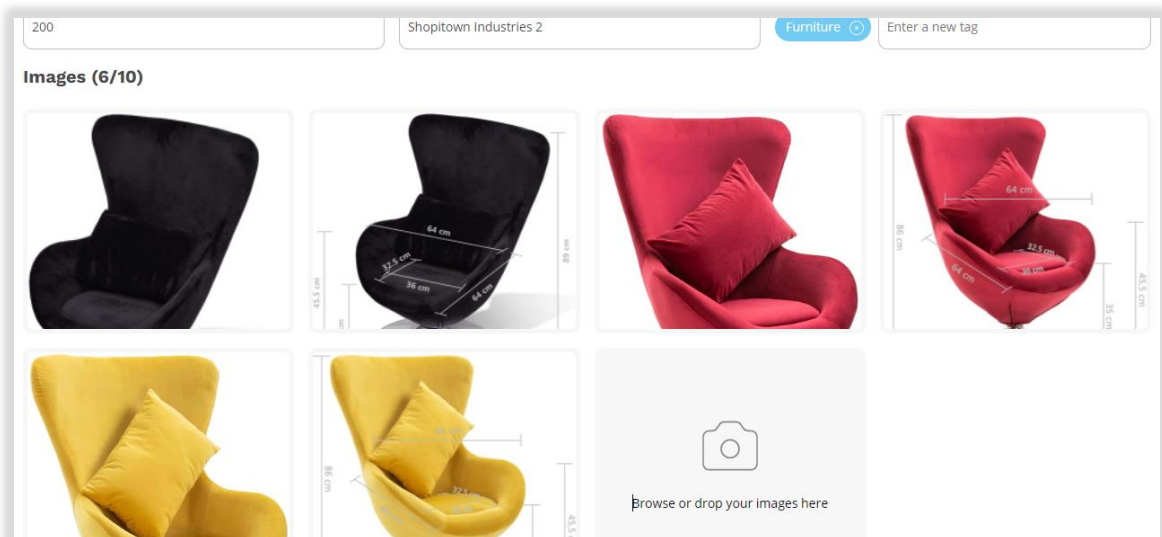
Adding photo(s) to your listing

Once you've clicked on 'upload photos' icon, you will be prompted to select the item photo(s).

To select multiple photos, hold down the Ctrl key and select photos (windows) or Command key for (Mac) then click on the open button.
After selecting photo(s), click on the 'Open' button.

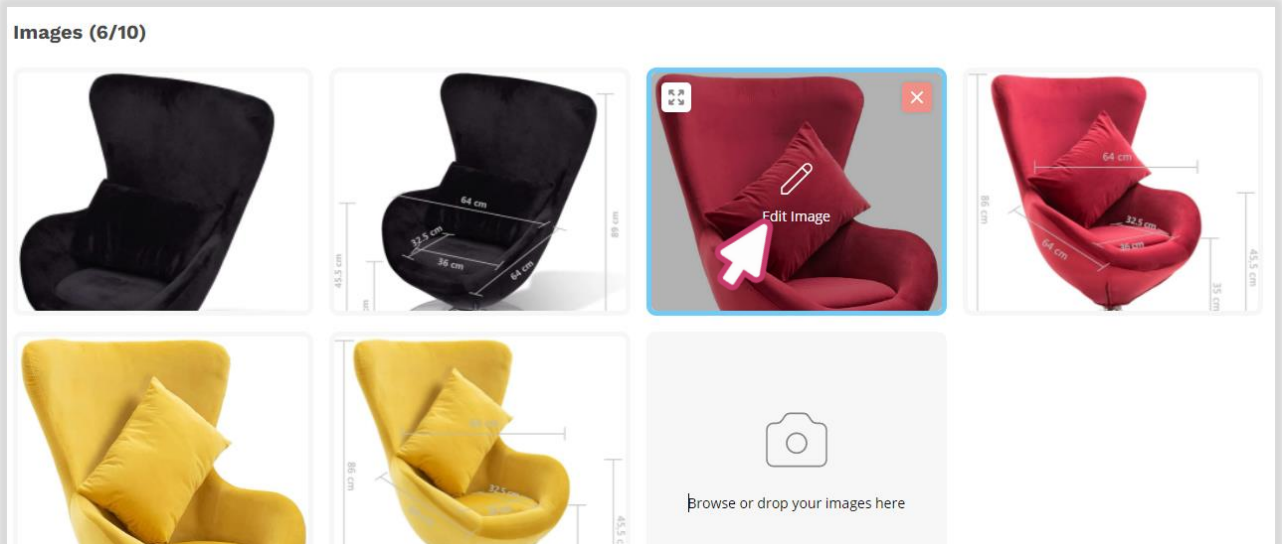


Once uploaded, the photos should appear on the listing form. Below is an example.



Adding photo(s) to your listing

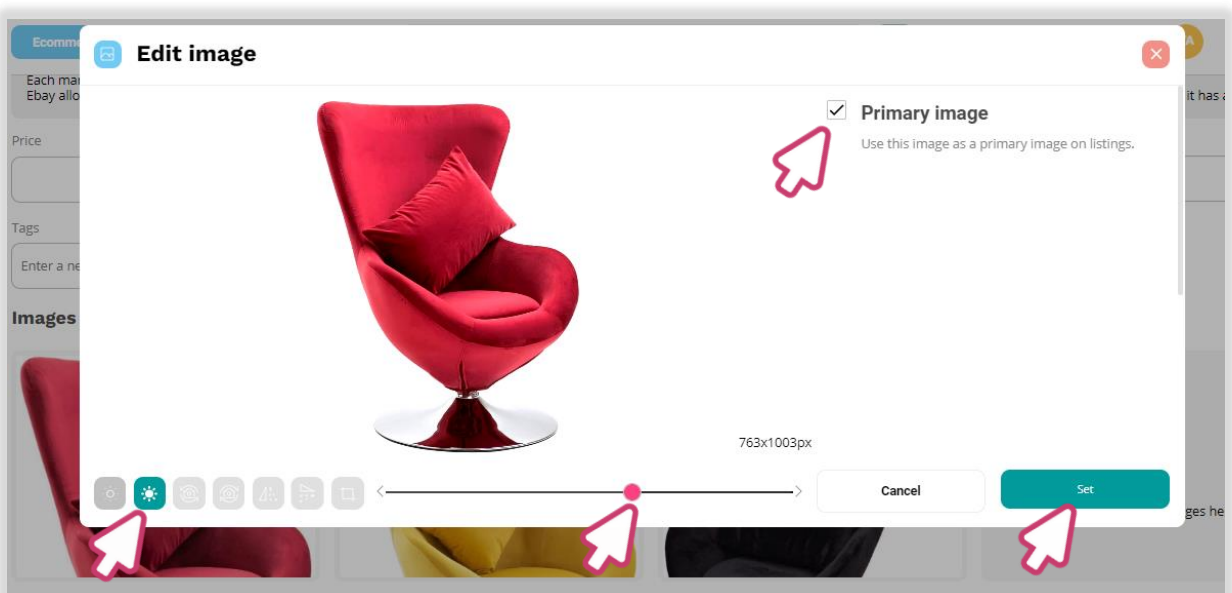
To edit item image, hover your mouse around the center of the photo and click on the appearing 'Edit Image' icon.



From photo editor screen, use the editing tools to adjust, rotate, crop, flip and change the photo brightness.

To use image as primary listing photo, tick the 'Primary image' box at the top right-hand side of the screen.

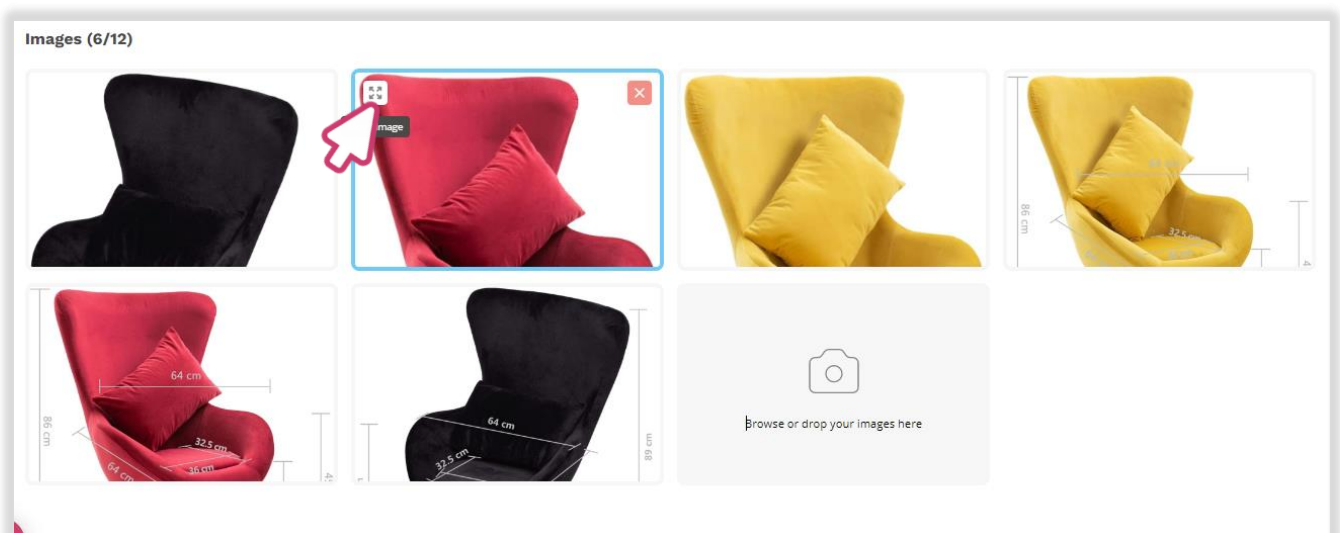
To crop image, click on the 'Crop' icon, highlight preferred image area, click on the 'Set' icon, then, click 'Save' button.



Adding photo(s) to your listing

To rearrange photo(s), hover your mouse to upper-left of the image, click on 'Move image' icon, and drag the image to a suitable position.

To change the primary listing image, move your mouse to upper-left of the image and click on the 'Move image' icon then, drag the image to the main position.





Adding listing information

For this example, select the right eBay account.

Click on the 'Custom Listing Title' field to modify the title if necessary. (The title shouldn't be more than 80 characters).

Click on 'Suggest relevant categories' tab.

Listing Data

Account * **ebay**

jnohu92 - United Kingdom

Custom Listing Title (80 chars) *

Swivel Egg Chair with Cushion Black Red Yellow Velvet

Category [Suggest relevant categories](#)

54/80

eBay Category

And, select the best matching item categories from the pop-up screen, then click on the 'Confirm' button.

Best matching categories

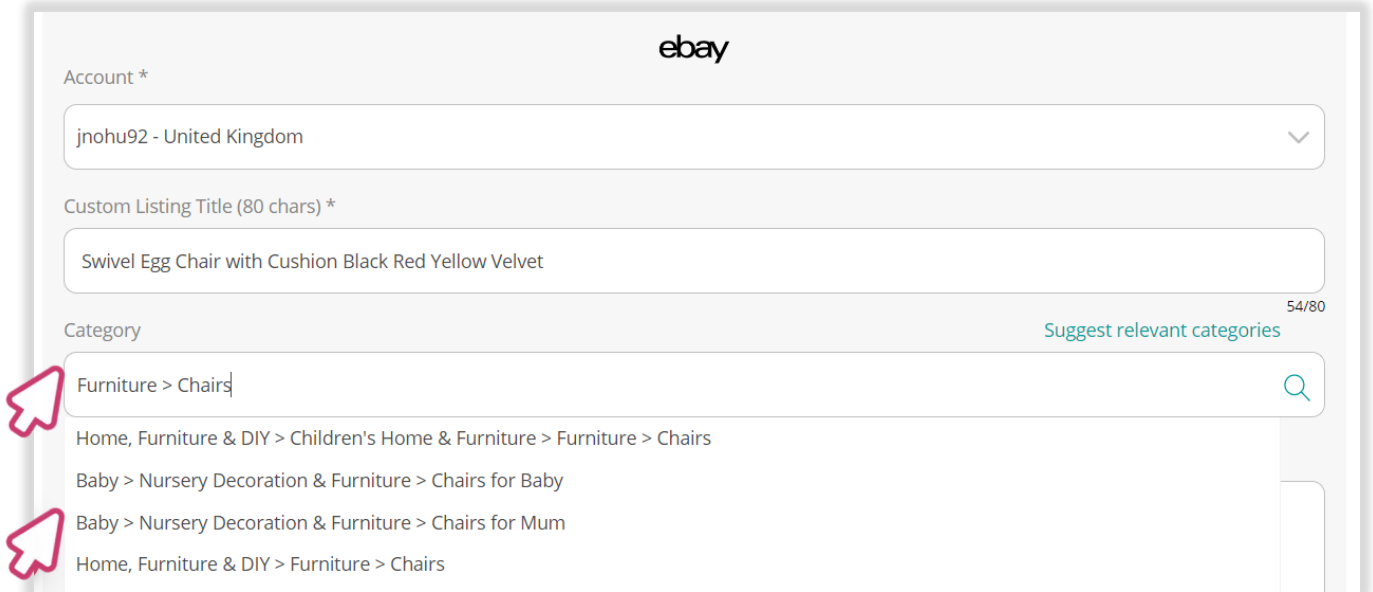
Based on your listing title we search through eBay categories to find some that might fit your item

- Home, Furniture & DIY > Furniture > Sofas, Armchairs & Couches
- Home, Furniture & DIY > Furniture > Chairs
- Garden & Patio > Garden & Patio Furniture > Garden Chairs
- Home, Furniture & DIY > Children's Home & Furniture > Furniture > Chairs

Confirm Cancel

Adding listing information

You also can manually type in the item category in the search field and select the closest match. Make sure you find the best fitting category.



The screenshot shows the eBay listing creation interface. The 'Account' field is set to 'jnohu92 - United Kingdom'. The 'Custom Listing Title' is 'Swivel Egg Chair with Cushion Black Red Yellow Velvet'. The 'Category' field is set to 'Furniture > Chairs', with a search icon to its right. Below the category field, a list of suggestions is shown, including 'Home, Furniture & DIY > Children's Home & Furniture > Furniture > Chairs', 'Baby > Nursery Decoration & Furniture > Chairs for Baby', 'Baby > Nursery Decoration & Furniture > Chairs for Mum', and 'Home, Furniture & DIY > Furniture > Chairs'. A red arrow points to the 'Furniture > Chairs' field, and another red arrow points to the first suggestion.

Account *

jnohu92 - United Kingdom

Custom Listing Title (80 chars) *

Swivel Egg Chair with Cushion Black Red Yellow Velvet

Category [Suggest relevant categories](#) 54/80

Furniture > Chairs

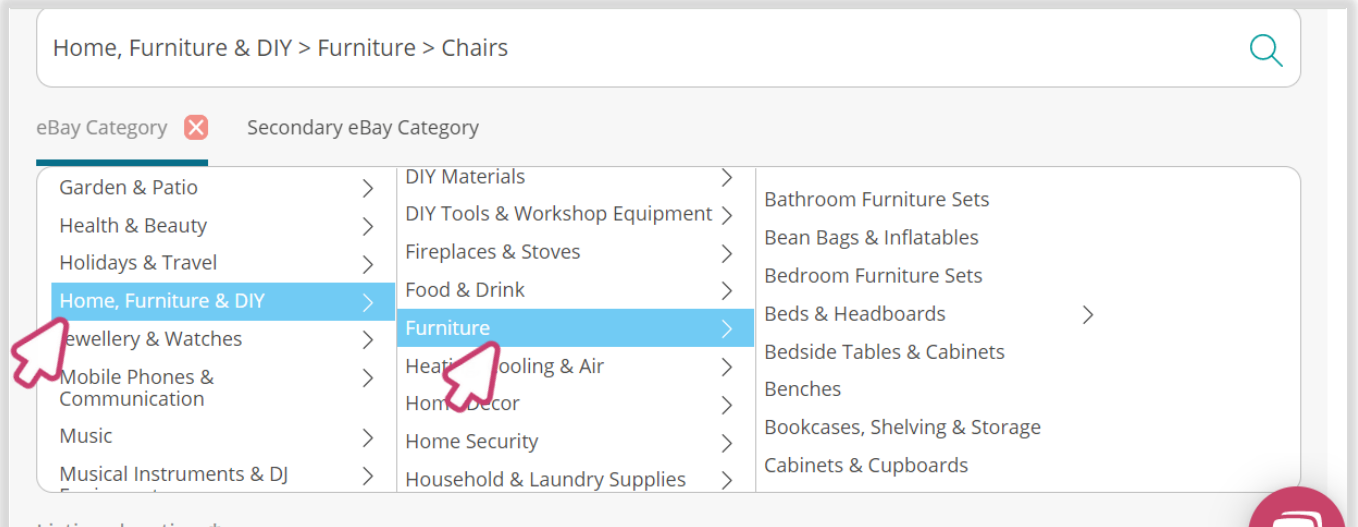
Home, Furniture & DIY > Children's Home & Furniture > Furniture > Chairs

Baby > Nursery Decoration & Furniture > Chairs for Baby

Baby > Nursery Decoration & Furniture > Chairs for Mum


Home, Furniture & DIY > Furniture > Chairs

If you can't find the right item category, use the 'category selector' and work through the different categories to find the best fit.



The screenshot shows the eBay category selector interface. The breadcrumb path is 'Home, Furniture & DIY > Furniture > Chairs'. Below this, there are two columns of categories: 'eBay Category' and 'Secondary eBay Category'. The 'eBay Category' column has a red 'X' icon next to it. The 'Secondary eBay Category' column is empty. The 'eBay Category' column lists various categories, with 'Home, Furniture & DIY' highlighted in blue. A red arrow points to the 'Home, Furniture & DIY' category. The 'Secondary eBay Category' column lists various sub-categories, with 'Furniture' highlighted in blue. A red arrow points to the 'Furniture' category.

Home, Furniture & DIY > Furniture > Chairs

eBay Category  Secondary eBay Category

Garden & Patio	>	DIY Materials	>	Bathroom Furniture Sets
Health & Beauty	>	DIY Tools & Workshop Equipment	>	Bean Bags & Inflatables
Holidays & Travel	>	Fireplaces & Stoves	>	Bedroom Furniture Sets
Home, Furniture & DIY	>	Food & Drink	>	Beds & Headboards
Jewellery & Watches	>	Furniture	>	Bedside Tables & Cabinets
Mobile Phones & Communication	>	Heating, Cooling & Air	>	Benches
Music	>	Home Decor	>	Bookcases, Shelving & Storage
Musical Instruments & DJ	>	Home Security	>	Cabinets & Cupboards
	>	Household & Laundry Supplies	>	



Adding listing information

Listing duration will automatically be selected.

Select the item condition from the drop-down menu.

And manually type in the item condition into the description field.

Mobile Phones & Communication >	DIY Tools & Workshop Equipment >	Benches
Music >	Fireplaces & Stoves >	Bookcases, Shelving & Storage
Musical Instruments & DJ >	Food & Drink >	Cabinets & Cupboards
	Furniture >	

Listing duration *


Good Until Cancelled

Condition *

Used

Condition description

Excellent condition





Item specifics

Item specifics are required when listing to eBay and once you get it right, it can boost sales. Below are 3 categories for item specifics;

Required

eBay requires mandatory attributes for this category. It will help customers to find items when they perform a search.

On the Marketplace, buyers usually filter their search by using item specifics. Making it easier for them to find what they are looking for.

If you haven't entered one of these specifics, the item will drop off the search and therefore it won't be visible to customers.

Recommended

Your listing will perform better if you fill in these recommended attributes.

It could reach a higher search position and will show up in more search results.

This is not mandatory but if you have these details, please enter them.

Optional

You can add additional attributes to your listing but this is not mandatory.

These attributes will be shown on the listing but may not be used during eBay search.

This doesn't affect buyer's search but could improve customers experience.



Item specifics

To add 'Specifics' that applies to the item, click on the 'Edit' button.

Used

Condition description

Excellent condition

☐ **Item Specifics** edit

☐ **Pricing & Payment** edit

☐ **Policies** edit

And enter all item specifics that are required and any optional attributes from the next screen.

To add custom attribute(s), click on the 'Create Attribute' button.

Item Specifics

If you use any of these properties as a variant attribute, those will be excluded

☐ Wrench

Search for more values + Add

Seat Depth: 65 cm Clear

Seat Height: 75 cm Clear

Time Period Manufactured: 21st Century (2000-Now) Clear

Unit Quantity: 1 Clear

Unit Type: 100ml Clear

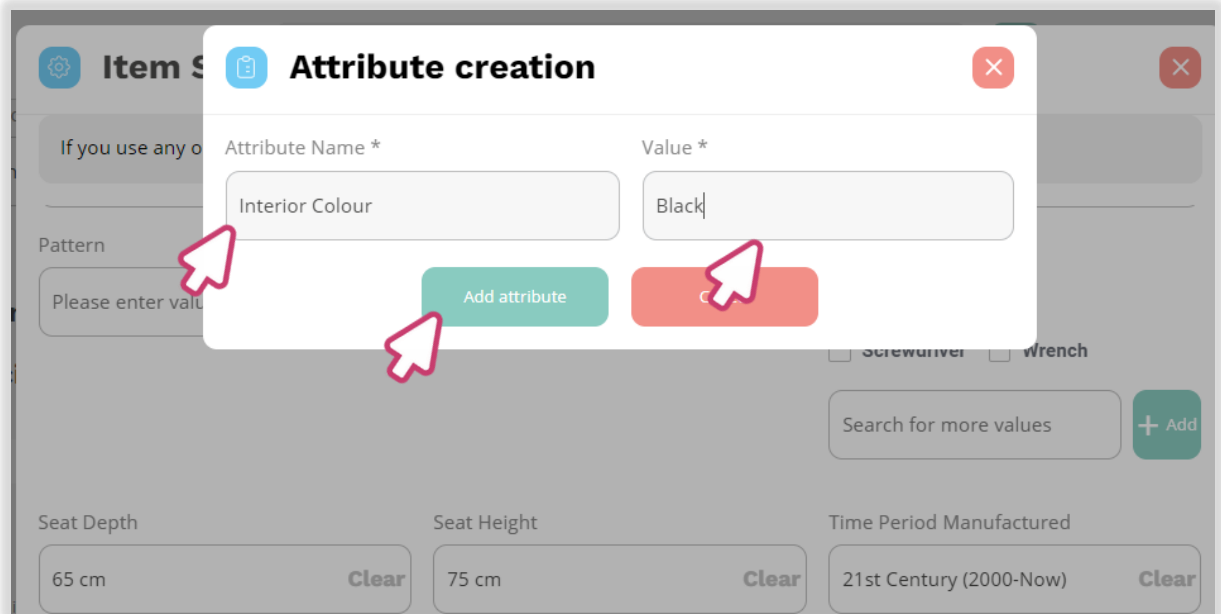
Year Manufactured: 2021 Clear

Custom attribute Create Attribute

Set specifics Cancel

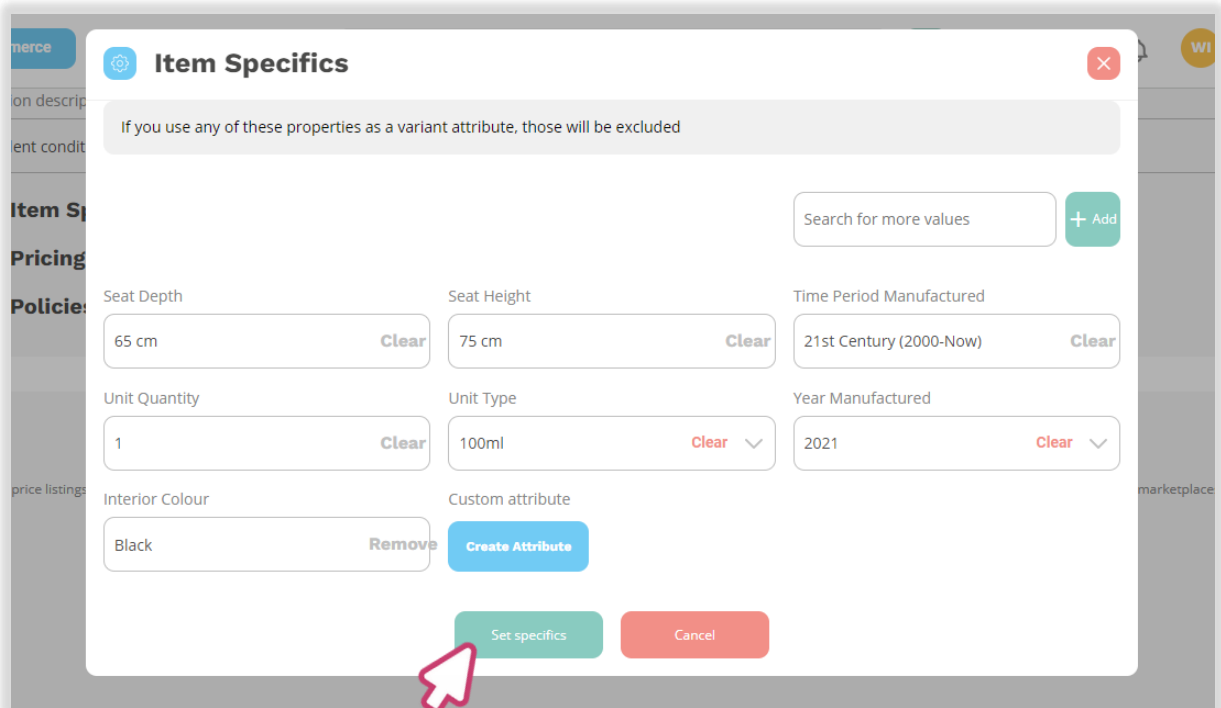
Item specifics

And enter the attribute name and value.
Click on the 'Add attribute' button once you are!



The screenshot shows a modal window titled "Attribute creation" with a close button (X) in the top right corner. Inside the modal, there are two input fields: "Attribute Name *" and "Value *". The "Attribute Name *" field contains the text "Interior Colour", and the "Value *" field contains the text "Black". Below these fields are two buttons: a green "Add attribute" button and a red "Cancel" button. Three red arrows point to the "Attribute Name *" field, the "Add attribute" button, and the "Cancel" button. In the background, a blurred view of the "Item Specifics" page is visible, showing various input fields for item attributes like "Seat Depth", "Seat Height", and "Time Period Manufactured".

Once all required item specifics are entered, click on the 'Set specifics' button.



The screenshot shows a modal window titled "Item Specifics" with a close button (X) in the top right corner. At the top, there is a warning message: "If you use any of these properties as a variant attribute, those will be excluded". Below this, there is a search bar with the text "Search for more values" and a green "+ Add" button. The modal contains several input fields for item attributes, each with a "Clear" button: "Seat Depth" (65 cm), "Seat Height" (75 cm), "Time Period Manufactured" (21st Century (2000-Now)), "Unit Quantity" (1), "Unit Type" (100ml), and "Year Manufactured" (2021). Below these fields, there is a section for "Custom attribute" with a "Create Attribute" button. At the bottom of the modal, there are two buttons: a green "Set specifics" button and a red "Cancel" button. A red arrow points to the "Set specifics" button. In the background, a blurred view of the "Item Specifics" page is visible, showing various input fields for item attributes like "Seat Depth", "Seat Height", and "Time Period Manufactured".



Pricing and payment

To set 'Vat %' for the item and 'listing donation percentage', click on the Pricing & Payment 'edit' button.

New

Condition description

In excellent condition

☒ **Item Specifics** [edit](#)

☐ **Pricing & Payment** [edit](#)

☐ **Policies** [edit](#)

Pricing and payment

From the pop-up screen, key-in item VAT %. If necessary. (This only applies to 'new' goods. Leave it blank if the item is not new).

Click on the 'Donation percentage' field and select a 'Listing Donation Percentage' for the item. This is the amount you are donating for the item. If you are a charity then this should automatically be set to 100% in your settings.

Pricing & Payment

VAT: 20 %

Donation Percentage: 100 %

☒ **Best offer**

☐ **Private listing**
Allow buyers to remain anonymous to other eBay members.

[Set Pricing](#) [Cancel](#)



Pricing and payment

Switch on the 'Best Offer' toggle switch if necessary. This allows buyers to submit an offer for what they are willing to pay (you can decide whether to accept or make a counter-offer).

Enter the amount you are willing to automatically accept as well as the lowest amount to automatically decline.

Switch on 'Private Listing' if necessary, to keep buyers identities hidden from other eBay members.

And then, click on the 'Set pricing' button to save changes.

Pricing & Payment

VAT: 20 %

Donation Percentage: 100 %

☒ **Best offer**

Automatically accept offers of at least: 195 £

Automatically decline offers lower than: 195 £

☒ **Private listing**

Allow buyers to remain anonymous to other eBay members.

Set Pricing **Cancel**



Policies

When selling on eBay, you have to let the buyers know how they can pay, how long it will take to ship an item, and whether you accept returns or not. If these policies are already set on your eBay account, you can sync them into your World of Books Ecommerce account, making it easier to select them when listing. To sync your eBay policies, navigate to 'Marketplace Accounts & Integrations'.

To set policies;

Click on the 'Edit' button.

New

Condition description

In excellent condition

☒ **Item Specifics** edit

☒ **Pricing & Payment** edit

☐ **Policies** edit

From the pop-up screen, click on 'Payment policy' field and select a preferred payment policy.

Policies

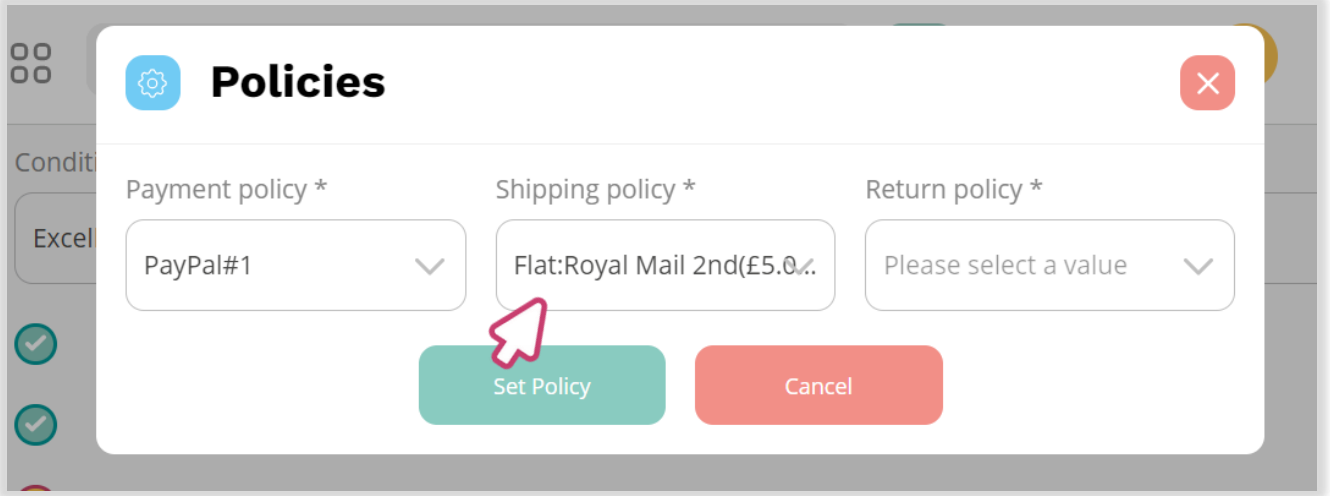
Payment policy * Shipping policy * Return policy *

PayPal#1 Please select a value Please select a value

Set Policy Cancel

Policies

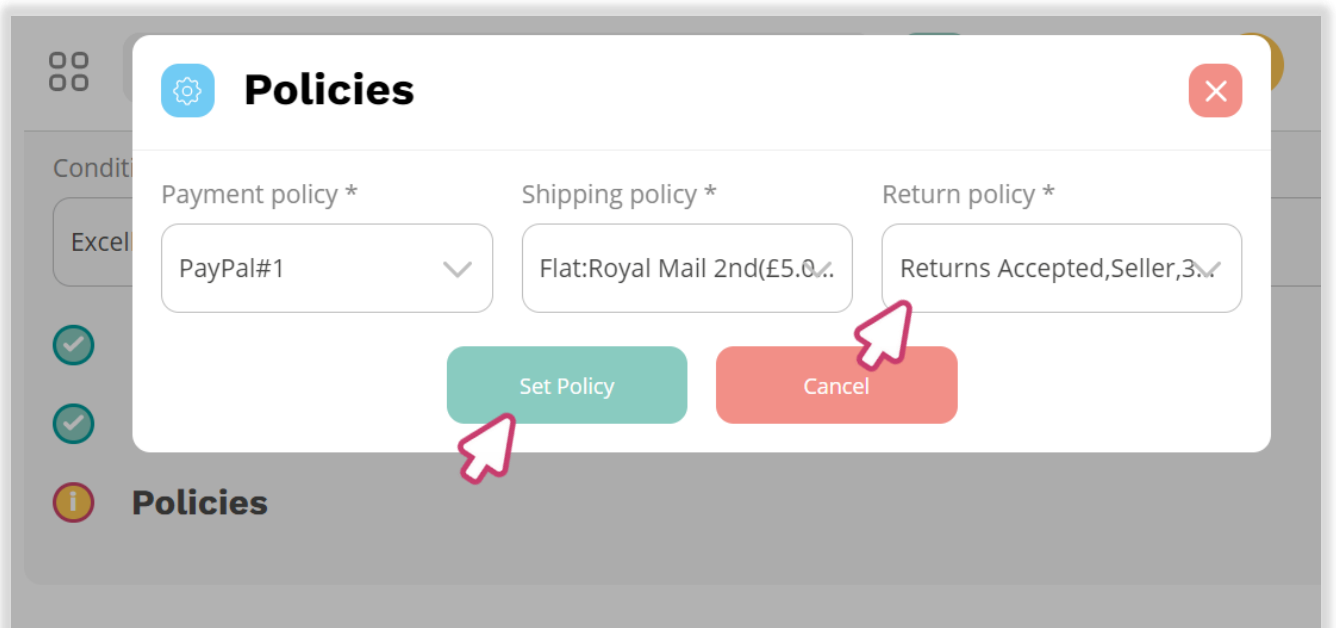
Click on 'Shipping policy' field and select the relevant postage service provider.



The screenshot shows a modal window titled "Policies" with a settings icon and a close button. It contains three dropdown menus: "Payment policy *" (selected: PayPal#1), "Shipping policy *" (selected: Flat:Royal Mail 2nd(£5.00)), and "Return policy *" (selected: Please select a value). Below the dropdowns are two buttons: "Set Policy" (teal) and "Cancel" (red). A pink mouse cursor is pointing at the "Shipping policy" dropdown.

Click on 'Return policy' field and select a relevant return policy.

Then, click on the 'Set Policy' button.



The screenshot shows the same "Policies" modal window. The "Return policy *" dropdown is now selected with "Returns Accepted, Seller, 30 days". The "Set Policy" button is highlighted with a pink mouse cursor. The "Shipping policy" remains "Flat:Royal Mail 2nd(£5.00)". Below the modal, a "Policies" section with an information icon is visible in the background.



Variations

A variation is a set of items that are related but differ in their characteristics, such as size, colour, etc. Non-variant items, on the other hand, do not need variations.

We can skip adding variations in this case by clicking on the "This item doesn't have variants" grey button.

✓ **Item Specifics**

edit

✓ **Pricing & Payment**

edit

✓ **Policies**

edit

Variants

Fixed price listings could be used on each attached marketplace. These listings have a fixed price and could have multiple variants and quantities. These listings could be created for multiple marketplaces at the same time, Shopiago will handle the reconciliation on each selling.

I want to create variants

This item doesn't have variants





Add the item's information and submit the listing

And enter the 'Tote/Box ID' where the item would be stored. This can be box or shelf number. Or select 'Does not apply' if it is not applicable.

Enter item Gift Aid number or Select 'Does Not Apply' from the drop-down if you don't have it.

The "source shop" will be prepopulated. If not, select a source shop from the drop-down menu. This is a location where the item is stored.

If you have initially assigned a custom SKU (Stock Keeping Unit) to the item, this will automatically be populated.

Enter variant quantity. You can use the 'Quantity adjustment button' to increase or decrease the variant quantity.

Enter the product identifier number. Product identification number makes it easier for customers to find your item. Or click the text field and select Does Not Apply. If your item doesn't have EAN.

Return policy

edit

Item's information

Tote/Box ID *	Gift Aid Number	Source Shop	Custom SKU	Quantity	EAN
Does Not Apply	Does Not Apply	WH	KB2022-1	<div>-</div> 1 <div>+</div>	Does Not Apply

Do you want to create variants for this listing? Click here!

☐ I want to follow messages on my dashboard related to this item

Create Listing

Save as a draft

Save as a template

Cancel



Submit your listing

Once all the item information has been correctly entered, click on the ‘Create listing’ button to list the item.

Return policy

edit

Item's information

Tote/Box ID *	Gift Aid Number	Source Shop	Custom SKU	Quantity	EAN
Does Not Apply	Does Not Apply	WH	KB2022-1	<div>-</div> <div>1</div> <div>+</div>	Does Not Apply

Do you want to create variants for this listing? Click here!

☐ I want to follow messages on my dashboard related to this item

Create Listing

Save as a draft

Save as a template

Cancel





Listing options

Once you've clicked on the 'Create listing' button, you will be prompted to select one listing option:

List immediately – select this option if you want the item to go live instantly.

Add to queue - means the item will be sent to eBay at a scheduled time that you have determined within your settings.

List on date – a set date that you want the item to go live on eBay.

A screenshot of a "Listing create settings" dialog box. The dialog has a title bar with a gear icon and a close button. It contains three radio button options under the heading "Listing type": "List Immediately" (selected), "Add to queue", and "List on a date". A red mouse cursor icon points to the "Add to queue" option. Below these options is a text input field labeled "Auto cancel after days". Further down is a dropdown menu labeled "Reprice rule" with "DISCOUNT" selected. At the bottom are three buttons: "List it" (teal), "List it & create new" (dark teal), and "Cancel" (red).



Listing options

If you've selected 'Add to queue' as your listing type:

Enter a value for 'Auto-cancel after days'.

Click on the 'Reprice rule' field and select a rule if necessary, or leave as default if it is not applicable.

Finally, click 'List it' Or 'List it & create new' button.

A screenshot of the 'Listing create settings' modal in the World of Books interface. The modal is white with a red close button in the top right corner. It contains three main sections: 'Listing type' with a dropdown menu set to 'Add to queue', 'Auto cancel after days' with a text input field containing '30', and 'Reprice rule' with a dropdown menu set to 'FIXED'. At the bottom of the modal are three buttons: 'List it' (green), 'List it & create new' (dark blue), and 'Cancel' (red). Four red arrows point to the 'Set SKU for each item' button in the background, the 'Reprice rule' dropdown, the 'List it' button, and the 'List it & create new' button. The background shows a table with columns for 'Trade-in', 'Settings', and 'Custom SKU', with rows for 'QuickTak', 'PocketC', and 'PocketC' items, each with a SKU and a 'Set Inventory' button.



Happy Selling

If you need further help or support,
please speak to your Customer Success Manager
or access Live Chat when logged in.